

This Agreement is entered into and made effective on this ____ day of [MONTH] [YEAR] between [NAME OF TRANSLATION SERVICE COMPANY] ("Vendor Company") with its principal business operation in [COMPLETE VENDOR COMPANY ADDRESS] and [NAME OF CLIENT TOY COMPANY] ("Client Company"), a national toy manufacturing company with its principal business operations in [CLIENT COMPANY ADDRESS]. The two shall be referenced as the "Parties."

WHEREAS, the Vendor Company is able and willing to provide the Client Company with translation services

WHEREAS, the Client Company desires to engage the Vendor Company and acquire its offered translation services

NOW, THEREFORE, in consideration of the agreeable and mutual recitals contained herein, the Parties agree to the following:

TERM

The term of this Agreement shall duly commence from the date first written above and shall remain in effect until ____ day of [MONTH], [YEAR] in due compliance to the terms and conditions set forth herein unless upon early termination. However, any of the services that the Vendor Company offers that have not been satisfactorily completed by the end of the term as mentioned above, must be completed as may be agreed between the Parties in a separate agreement.

SERVICES TO BE PERFORMED

The Vendor Company, being a provider of translation services, shall perform substantially the following:

TRANSLATION OF PHYSICAL DOCUMENTS	WEBSITE TRANSLATION	INTERPRETATION
<p>The Vendor Company, with its industry expert linguists, partakes to translate documents which include the following:</p> <ul style="list-style-type: none">• User manuals• Troubleshooting guides• Safety directives	<p>The Vendor Company shall undertake to translate and localize the Client Company's website for a better user experience for its customers and greater audience reach to help the Client Company achieve an increase in its sales.</p> <p>The website translation services include:</p>	<p>The following services to be performed by the Vendor Company shall include:</p> <ul style="list-style-type: none">• Simultaneous conference calls interpretations• Audio and video transcriptions